

LUCINDA WILLIAMS

Summary

I am an expert residential home-schooling tutor and have taught in countries such as Switzerland, France, Spain, Italy, Greece and America. Relishing the experience of teaching abroad makes me an enthusiastic and dedicated tutor which, when combined with my teaching credentials, and my background and fluency in a number of European languages, proves a winning formula for success. Having taught in schools and as a private tutor for my whole working life, I have the skills, resources and tools at my disposal to consistently achieve results for my students. However, I never forget how necessary it is to instil a love of learning, which I find comes quite naturally from my positive, can-do attitude. I believe in the importance of communication, which defines my sessions, to ensure my students always have the confidence to highlight areas of difficulty and the freedom to discuss new ideas and concepts. I love the challenge of every new country I visit and every new child I teach, ensuring they progress in both their academic curriculum, with their study skills and importantly, their confidence. Apart from helping my students hit their learning objectives and reach their potential, I invest myself in creating a natural curiosity, not just for learning, but for the world around them.

Educational background

2009 – 2012: BA (Hons) Linguistics & Phonetics with French and Spanish, University of Leeds

2006 – 2008: A-levels French (A), Spanish (A), History (B), St John's School, Leatherhead

2001 – 2006: GCSEs French (A*), Spanish (A*), R.S. (A*), I.C.T. (A*), English Language (A),

English Literature (A), Biology (A), Chemistry (A), Physics (A), Maths (B), History (A), Dance (A), Surbiton High School, Surbiton

Positions of responsibility

First Year President, Bodington Halls of Residence, University of Leeds

Linguistics and Phonetics Representative, University of Leeds

Head Girl, School Prefect and House Captain, St John's School, Leatherhead

Teaching experience

2012 - 2013: Collège Alpin Beau Soleil, Villars-sur-Ollon, Switzerland

Collège Alpin Beau Soleil is a private international boarding school located in the Swiss Alps of Villars-sur-Ollon. It is a school attended by children of international HNWI, some of them of extremely high profile where discretion was a must.

Graduate assistant

Duties included:

- School administration - working on reception, minute taking in meetings held in French and Spanish, diary management, travel arrangement, arranging departmental meetings, screening telephone calls in French and general front of house such as meeting and greeting parents and guests from all over the world
- Teaching and translating French, Spanish and English. I tutored various students IGCSE and IB (SL and HL). I worked very closely with my students and saw a vast improvement in their work. The majority achieved excellent results, namely A* at IGCSE and level 7 in IB.
- Pastoral care
- Managing the Français Langue Étrangère department

Tuition History

Residential and home-schooling tuition

2014 - 2016: I carried out a residential placement for a family based in Gstaad, Switzerland, who also have homes in Mallorca, Greece and the United Kingdom. Tutees ranged from Key Stage 2 to Key Stage 3 and I tutored all subjects.

Duties included:

- Bringing tutees up to speed with the British curriculum
- Preparing tailored lesson plans adhering to the syllabus that each tutee was studying
- Delivering a personalised programme to each of my tutees
- Writing weekly reports to the parents as well as setting weekly and monthly targets
- Only addressing my tutees in a non-native language (either French, Spanish or English) when

instructed to do so by their parents

- 2014: French Higher Level IB tuition for a 15 year old Russian student at her family's 19th century estate with an artist residency in Tuscany, Italy, for the month of June 2014. This student completed her IB Diploma Programme with the highest grade 7 and achieved successful entry to Oxford University in October 2014.
- 2015: Primary numeracy and literacy tuition for two students, aged 8 and 9, in Ibiza for 10 days in August 2015. Tuition was carried out in both Spanish and English.
- 2016: Primary numeracy and literacy tuition for two students, aged 7 and 9, at Forte Village Resort in Sardinia in July 2016. Three hours of tuition was delivered each day over two weeks.
- 2016: Primary numeracy, literacy and French tuition for a 10 year old student at Monte-Carlo Bay Hotel & Resort in Monaco in October 2016. Four hours of tuition was delivered each day over a week.
- 2018: GCSE and 13+ residential tuition support required for two siblings in Greece and Switzerland. During the school holidays, the family moved between either their home in the English countryside, their island in Greece and Switzerland. I travelled with the family throughout the school holidays providing daily lessons for both students, ensuring they kept on track with their school work.
- 2019: 11+ and Pre-test tuition between Boston, New York and the Hamptons throughout July and August 2019. Four hours of tuition was delivered each day, spread out over two hour stints. I also supported this student's younger brother, aged 8, in helping him transition from Pre-Prep to Prep school confidently by consolidating his numeracy and literacy skills. Parents desired creative and inspiring lessons therefore tuition was carried out via fun creative projects over the course of the summer. This included developing the eldest boy's love of photography as well as him writing a book.

11+ tuition

Extensive experience tutoring and preparing various students for the ISEB Common Pre-Test and 11+ exams applying to a both day and boarding schools including: St Paul's School, King's College School Wimbledon, Latymer Upper, Dulwich College, City of London School, Eton College, Harrow, Radley, Wellington, Winchester College and Harrow.

Eton King's 13+ Scholarship

I have prepared various students, attending schools such as Westminster Under and Wetherby Prep, for the prestigious Eton King's 13+ Scholarship. I'm pleased to say all these case studies resulted in successful entry.

French, Spanish and Italian tuition

I provide a bespoke one to one service in teaching children of all ages French and Spanish to all levels, including: beginner, intermediate, advanced and specialise in (I)GCSE, A-level, IB and university tuition. I also tutor Italian to GCSE level. My clientele is predominantly school pupils, however I also carry out adult tuition as well as immersive and interactional language tuition to very young children.

Interests

Skiing
Travelling
Dancing
Music

I am a keen musician and play the piano. I am also a passionate balletomane and dance a number of different disciplines. I am equally interested in the arts, culture and theatre and have undertaken a number of public speaking and Speech & Drama examinations. I am also an avid skier, having undertaken four ski seasons, both as part of, and in between, my private tutoring commitments. I was chosen as a Female Leader (the only female member of staff) to participate in a school trip to climb Mount Kilimanjaro in February 2013. My job was to motivate and encourage the students. As a result, I became increasingly interested in hiking and trekked Machu Picchu in Peru in 2018.

Referees Available on request

